

**Gradworks Internship Number: 419**

Company Name: SaskPower  
Location: Regina  
Number of openings: 1  
Wage: \$3,224 (Monthly)  
Resume Deadline: March 12, 2009 by 4:00 PM  
Start Date: April 16, 2009  
End Date: April 15, 2010

**Gradworks Intern Development Program**

The Gradworks Intern Development Program is designed to provide recent post-secondary graduates with challenging and career-focused positions within our network of Saskatchewan employers. These full-time internship positions of 12 months in length are intended to allow recent post-secondary graduates the opportunity to gain experience and to develop specific career-related skills. To be eligible for a Gradworks internship you must be a recent college, technical institute or university graduate, have little or no relevant work experience in your field of study and be eligible to work in Canada.

**Internship Information –Employee Reporter**

SaskPower is a provincial electrical utility that provides value-added electrical energy and related services. We achieve this through employee innovation, a competitive spirit and pursuing opportunity for our customers and shareholders.

**Responsibilities:**

- Writing/editing and video production of multi-audience requirements for various communications vehicles, including the company Intranet and employee magazine. Work will often be required on a tight timeline. Required to interact with SaskPower employees at all levels.
- In addition to conducting interviews and preparing content, the successful applicant will be required to complete fact checking and approvals. This role will demand familiarity with the SaskPower working environment and aspects of the electricity industry.

**Qualifications:**

Qualified candidates should have a degree in Journalism or related field, and some previous experience would be an asset.

- Applicants require strong writing, editing and proofreading skills, as well as photography and video shooting and editing skills.
- Good organizational skills and attention to detail is a must.
- Applicants require some knowledge of public/private sector communications, and multi-audience/multi-media communications.
- Knowledge of communications principles and practices, problem solving, entrepreneurial focus, and interpersonal skills is essential.
- Knowledge of business software including Microsoft Office and Lotus Notes is preferred.
- A valid Saskatchewan driver's license. Travel within Saskatchewan will be required.
- All applicants who proceed to the interview stage will be required to submit writing and video production samples.

**Additional Information:**

The Gradworks Program supports the values of workplace diversity and employment equity. Applications are encouraged from people of Aboriginal ancestry, persons with disabilities, members of a visible minority and women.

**How To Apply:**

Please apply through the Gradworks website at [www.gradworks.ca](http://www.gradworks.ca) using your online cover letter and resume, including references.

**Your application will not be considered unless you have submitted both a cover letter and resume. The completion date of your post secondary education must be stated in your resume in order to be considered for the position. Please include the month of completion if your education was completed in the current year.**

**Contact Information:**

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