

Gradworks Internship Number: 426

Company Name: SaskWater
Location: Moose Jaw
Number of openings: 1
Wage: \$3,224 (Monthly)
Resume Deadline: May 7, 2009 by 4:00 PM
Start Date: June 16, 2009
End Date: June 15, 2010

Gradworks Intern Development Program

The Gradworks Intern Development Program is designed to provide recent post-secondary graduates with challenging and career-focused positions within our network of Saskatchewan employers. These full-time internship positions of 12 months in length are intended to allow recent post-secondary graduates the opportunity to gain experience and to develop specific career-related skills. To be eligible for a Gradworks internship you must be a recent college, technical institute or university graduate, have little or no relevant work experience in your field of study and be eligible to work in Canada.

Internship Information – Occupational Health & Safety Associate

Under supervision performs work that is varied and complex in character but usually involving limited responsibility. Research, evaluation and the ability to make written recommendations is required.

Responsibilities:

- Evaluate the health & safety program and make appropriate recommendations for corrective action and program refinement developing tools and training to improve the health & safety program.
- Assist as a point of contact for incident reporting
- Act as a resource for the Joint Health & Safety committees and actively promote health & safety awareness throughout the corporation
- Develop a health & safety metric system for tracking and measuring corporate performance in the area of health & safety
- Work cross functionally with corporate divisions to identify areas of health & safety risk and appropriate action plans to mitigate
- Research best practices in occupational health and safety, providing recommendations as appropriate.

Qualifications:

- Two (2) year Health & Safety Certificate Program from a recognized post-secondary institution
- Knowledgeable on the Occupational Health & Safety Act and regulatory requirements
- Strong interpersonal and communications skills
- Strong analytical and problem-solving skills
- Proficient computer skills using Microsoft Office Suite
- Project and time management skills

Additional Information:

The Gradworks Program supports the values of workplace diversity and employment equity. Applications are encouraged from people of Aboriginal ancestry, persons with disabilities, members of a visible minority and women.

How To Apply:

Please apply through the Gradworks website at www.gradworks.ca using your online cover letter and resume, including references.

Your application will not be considered unless you have submitted both a cover letter and resume. The completion date of your post secondary education must be stated in your resume in order to be considered for the position. Please include the month of completion if your education was completed in the current year.

Contact Information:

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Website: www.gradworks.ca