

**Gradworks Internship Number: 483**

Company Name: SGI  
Location: Regina  
Number of openings: 1  
Wage: \$3,224 (Monthly)  
Resume Deadline: November 5, 2009 by 4:00 PM  
Start Date: December 16, 2009  
End Date: December 15, 2010

**Gradworks Intern Development Program**

The Gradworks Intern Development Program is designed to provide recent post-secondary graduates with challenging and career-focused positions within our network of Saskatchewan employers. These full-time internship positions of 12 months in length are intended to allow recent post-secondary graduates the opportunity to gain experience and to develop specific career-related skills. To be eligible for a Gradworks internship you must be a recent college, technical institute or university graduate, have little or no relevant work experience in your field of study and be eligible to work in Canada.

**Internship Information –SGI Systems Trainee**

This opportunity is a work experience role doing technical work in the development, testing, implementation, installation, maintenance and support of information technology products including hardware, software, and applications.

This job is characterized by the growth in knowledge, skill, and responsibility through limited and structured work assignments. Interns are responsible for completion of specific assignments that assist in the application programming, and service/support delivery. Interns in this job may assist in training and supporting client areas.

**Responsibilities:**

1. Assist in the delivery of IT based solutions, services, and support to meet business needs within department policy, principles, practices and procedures.
  - Provide assistance in certain aspects of technical support or systems development including product installation, removal, maintenance, monitoring, performance tuning, customizing, integration, administration problem resolution, research, procedure establishment, and training.
  - Assist in program design, development, testing and implementation.
  - Assist in ensuring the independent operations of various computer and/or auxiliary equipment meets SGI's corporate processing needs.
  - Assist in the provision of support in a distributed networked environment.
2. Time Management:
  - Estimate, plan, and prioritize their assignments.
  - Report Progress of work to appropriate personnel.
3. Perform related duties as required.

**Qualifications:**

Diploma in Computer Science or Degree with a focus on information Technology or Business Administration

- Working knowledge of the objectives, operation and functional elements of the business environment applicable to work requirements.
- Working knowledge of the methods, products, technology, techniques for work requirements.
- Working knowledge of the Systems Development Environment (SDE) applicable to the area in which applying.
- Working knowledge of new methods, procedures, tools, technology & techniques in the industry.

**Additional Information:**

The Gradworks Program supports the values of workplace diversity and employment equity. Applications are encouraged from people of Aboriginal ancestry, persons with disabilities, members of a visible minority and women.

**How To Apply:**

Please apply through the Gradworks website at [www.gradworks.ca](http://www.gradworks.ca) using your online cover letter and resume, including references. **Your application will not be considered unless you have submitted both a cover letter and resume. The completion date of your post secondary education must be stated in your resume in order to be considered for the position. Please include the month of completion if your education was completed in the current year.**

**Contact Information:**

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