

Gradworks Internship Number: 497

Company Name: SaskTel
Location: Regina
Number of openings: 1
Wage: \$3,224 (Monthly)
Resume Deadline: January 7, 2010 by 4:00 PM
Start Date: February 16, 2010
End Date: February 15, 2011

Gradworks Intern Development Program

The Gradworks Intern Development Program is designed to provide recent post-secondary graduates with challenging and career-focused positions within our network of Saskatchewan employers. These full-time internship positions of 12 months in length are intended to allow recent post-secondary graduates the opportunity to gain experience and to develop specific career-related skills. To be eligible for a Gradworks internship you must be a recent college, technical institute or university graduate, have little or no relevant work experience in your field of study and be eligible to work in Canada.

Internship Description: SaskTel Assistant Service Development Manager - Marketing

In this position the intern will develop new products and services that can be brought to market for SaskTel's enterprise market segment. By leading cross functional teams the incumbent will understand the customer needs and develop a product or service that will be successful in the market, allowing the intern to develop their skills in a variety of areas as decision making, initiative, innovativeness and teamwork.

Responsibilities:

- Assists to develop, communicate, and obtain organizational commitment for plans and product development strategies in identified areas of focus.
- Assists to assemble and lead cross functional teams to identify, evaluate, and obtain corporate approval for new products, enhancements, and new business opportunities that align with strategic goals and priorities and have significant financial impact upon SaskTel.
- Assists to ensure new products, enhancements and businesses are set up to win in the market in the short term and the long term.
- Responsible for completing all aspects of business cases by leading cross-functional teams to acquire and analyze all necessary information.
- This position will lead 2-3 service development projects over the course of a year.

Qualifications:

Degree in Engineering or Computer Science with specialization in Computer Networking.

- Thorough knowledge of personal computers and software applications related to administration and Project Management, specifically MS Word, MS Project, Excel and MS PowerPoint.
- Thorough knowledge of Computer Networking.
- Proficiency in written communications; demonstrated ability to write clear, concise project memos, reports and presentations.
- Demonstrated ability to analyze data to determine trends and situations relevant to the time and cost.
- Good organizational skills in order to set priorities and to meet project deadlines and client demands.
- Plans, organizes and prioritizes multiple responsibilities in a self-directed environment; balances demands for immediate assistance, while maintaining focus on project priorities.
- Requires flexibility to work in a continually changing environment; constantly working to deadlines,
- Willingness to stay abreast of rapid technological change (related to projects and project tools).
- Understanding of database layout and functionality an asset, i.e. Lotus Notes Lessons Learned, Problem Tracking System.
- Extra work outside business hours may be required in order to meet project deadlines/ client demands.

Additional Information:

The Gradworks Program supports the values of workplace diversity and employment equity. Applications are encouraged from people of Aboriginal ancestry, persons with disabilities, members of a visible minority and women.

How To Apply:

Please apply through the Gradworks website at www.gradworks.ca using your online cover letter and resume, including references. **Your application will not be considered unless you have submitted both a cover letter and resume. The completion date of your post secondary education must be stated in your resume in order to be considered for the position. Please include the month of completion if your education was completed in the current year.**

Contact Information:

Toll free (877) 789-4723
Phone (306) 787-3639
Email: gradworks@cicorp.sk.ca
Website: www.gradworks.ca